

**TOWN OF SALEM
TOWN MEETING
MINUTES
March 09, 2011
5:00PM**

Opening: The regular monthly council meeting of the Town Of Salem was called to order at 5:00 pm on March 09, 2011 in Council Chambers by the Honorable Mayor Diane Head.

Present: Mayor Diane Head, Council Tony Moore, Tony Grogan, Kevin Talley, Town Attorney Brad Norton, Town Clerk/Tres. Kim Alexander, Utilities Office Mgr. Marti Jennings, Utilities Admin. Warren Harris. See attached sign in sheet for public attendance.

Invocation

The Invocation was given by Councilman Tony Moore.

A. Minutes

Approval of minutes from the February 8, 2011 meeting. Motion made by Kevin Talley, Second by Tony Moore, All in favor.

B. Police Report

Police Chief David Poulson presented the police report for the month of February 2011 to the town council. Mr. Poulson started the police position on February 15, 2011. This first month has been focused on meeting the town residents and introducing himself to the law enforcement community. Things are going well in all respects of the police department.

C. Utilities Report

Warren Harris presented the monthly utility report to council. Jocassee Ridge BPS: All is well. The 100 HP drive has been performing very well. Over the past month, the system experienced two water main failure issues, both of which occurred at the same location on Stamp Creek Road between E. Stamp Creek Rd., and Collins Road. At this time everything is back up and working properly. Pine Mountain Road/Proposed Water Main Replacement: Salem Water completed its physical site investigations and turned all information over to Scott Carroll, PE, and CEDS Engineers. He is currently developing working drawings, checking and verifying rights of way, preparing and securing County and State encroachment permits, etc. I will keep Mayor and Council informed of our progress. Ryan Hardin Upgrade of SC Water Treatment License Level 3/1/2011: I am pleased to report to Mayor and Council that Ryan recently took the SC LLR examination necessary to advance to a Class "C" Water Treatment Operator level. Please refer to the report if there are any other questions from council please let me know.

2nd AND FINAL READING -ORDINANCE 2011-02-01
**AN ORDINANCE ESTABLISHING WELLHEAD PROTECTION FOR
MUNICIPAL WELLS**

Tabled at this meeting need further legal research.

D. Fire Report

Kevin Wilbanks- Fire Chief presented the monthly fire report to council please refer to the report in the council packs. At the present time there are several companies looking at submitting to council RFP to design for the building to house the department after we review this we will send out for bids on this project. I will keep council up-to-date on this progress. If there are any questions please feel free to contact me.

E. Recreation Report

Waylon Roach – Turned in the recreation report to council at this time Baseball and Softball teams have started practices. Games will begin in April. We will keep council informed of all updates.

F. Clerk/ Treasure – Report

Bills paid sheet in council packs.

Update on quilt trail the committee from the quilt trail has been contacted and are planning to come later in the month. After they review the design we will update council on the progress. Clean-up earth day scheduled for May 7,2011 would like to expand this year to other projects please let the Clerk know what councils thoughts are.

Executive Session

Kevin Talley made a motion to go into executive session for personnel matters related to the Police Department and Fire Department second by Tony Grogan. All in favor.

Kevin Talley made a motion to return to regular session, second by Tony Moore all in favor.

B. Open Session

A motion was made to increase Ryan Hardin's pay 1.00per hour this is in response to the completion of the water treatment class C licenses he received last month from the SC LLR. Tony Moore motioned, seconded by Kevin Talley, All in favor.

Motion was made to hire Part-time officer/officers up to 30hours per week, motion by Tony Grogan, second by Tony Moore all in favor. An ad will run and Chief Poulson will report to council after he has reviewed and has candidates for hire to present to council.

No further business at this time. Kevin Talley made a motion to adjourn second by Tony Moore.

Meeting was adjourned at 6:30 pm by Mayor Diane Head.

Approved by: _____

Signed By Clerk _____

Date: _____