

**TOWN OF SALEM  
TOWN MEETING  
MINUTES  
October 10, 2011  
5:30PM**

**Opening:** The regular monthly council meeting of the Town Of Salem was called to order at 5:30 pm on October 10, 2011 in Council Chambers by the Honorable Mayor Diane Head.

**Present: Mayor Diane Head, Council Tony Moore, Tony Grogan, Kevin Talley, Lorenia Lee, Town Attorney Brad Norton, Town Clerk/Tres. Kim Alexander, Utilities Office Mgr. Marti Jennings, Police Chief David Poulson. See attached sign in sheet for public attendance.**

**Invocation:** The Invocation was given by Councilman Tony Grogan.

**A. Public Comment**

No comment at this meeting.

**B. Mayor's Comments**

Mayor Diane Head addressed Town Council speaking on the recent loan pay off the Town of Salem for the first time in over twenty –years is debt free with the debt from the Powell era being paid in full. Mayor also commented on how far the town has come with the cooperation of the community working with the town. The events like the July 4<sup>th</sup> celebration and this past weekend's cruise in have all been successful. Mayor Head stated the she hopes this continues to grow and we can do more as a Town. This month we have the Movie and park event. October 18, 2011 at 5:00 pm

**C. Minutes**

Approval of minutes from the September 12, 2011 meeting. Motion made by Tony Moore, Second by Tony Grogan, All in favor.

**D. Police Report**

Police Chief David Poulson presented the police report to the town council. A summary of the report is in the month of September. The Salem Police Department conducted more than fifty three citizen contacts, One Hundred Twenty Five building checks, conducted Twenty Nine traffic stops with Twenty One summonses being issued. Two offense reports were taken.

**E. Utilities Report**

Mr. Warren Harris presented his report to town council. He reported that the water system had a break over the weekend at Little River Crossing. The Pine Mountain Road project is engineered and the plans are in the office if anyone would like to see them. The Mayor asked if anyone had any questions and or comments. No one had any comments at this time. Mayor Head asked for Attorney Brad Norton to give an update on the contract

with Issaqueena Point. Attorney Norton stated that the letter has been sent to their Attorney and we are waiting a response.

#### **F. Fire Report**

Kevin Wilbanks- Fire Chief presented the monthly fire report to council please refer to the report in the council packs. This year the Fire Department is planning to help needy families in our area.

#### **G. Recreation Report**

Brad Norton – Presented the Recreation Department report to council. At this time the Recreation Board would like to submit the following names to serve on the Recreation Board, Charles Frick, Kevin Fortson, Donna Rogers these will be two year terms. Tony Grogan made a motion to accept these members to the board second by Tony Moore, all in favor.

#### **H. Clerk/ Treasurer – Report**

Bills paid sheet in council packs Kim Alexander presented a request to support the back pack program at Tamassee-Salem Middle and High School to help feed children. Tony Grogan made the motion to approve the support for \$150.00, seconded Kevin Talley motion carried.

Ms. Carman Lee has requested that the Town purchase an ad for the Tamassee –Salem Year book. Kevin Talley made a motion to approve the year book ad for the school second by Tony Grogan, all in favor.

The Town held the first Cruise In Saturday October 8, 2011 from 4pm-8pm. The Blue Ridge Mountain Cloggers performed, Singers Carol Strickland and Believe also performed. There were over eighty cars here for the cruise in. Everyone had a great time and many have asked for this to be an annual event. The toys for tots campaign has started off with 117 toys turned in.

Dates to remember: November 1<sup>st</sup> will be the Town Council meeting

November 8<sup>th</sup> will be the Town Election polls 7am-7pm

The 3<sup>rd</sup> annual meet and greet will be December 1<sup>st</sup> from 5pm -7pm

Christmas parade will be December 4<sup>th</sup> at 4pm.

#### **I. Executive Session -**

A motion was made by Kevin Talley to go into executive session to discuss water department personnel matters. And legal advice on Town Ordinance, Seconded by Tony Moore all in favor.

Tony Grogan made a motion to return to regular session, seconded by Tony Moore all in favor.

Kevin Talley made motion to authorize Attorney Brad Norton to send a letter to Property Owner Lynn Sears concerning violation of Town Ordinance at 256 Crestwood Drive for

appropriate action to be taken in a timely manner. Tony Grogan seconded the motion all in favor.

Tony Moore made a motion to authorize Town HR department to inform employee the Town Council will uphold the employee manual and stand by their policy, seconded by Ms. Lee all in favor.

No further business at this time motion to adjourn by Kevin Talley second by Tony Moore. Meeting Adjourned 6:25pm, by Mayor Diane Head.

Respectfully submitted:

---

Kim Alexander Town Clerk/Tres.