

# *The Town of Salem Advancement Services*

*5-A Park Avenue Salem, SC 29676*

*864-944-2819*

## **Automatic Bank Draft**

Now you can extend this convenience to your account.

Please read the following important information concerning your Automatic Bank Draft.

- Anyone is eligible to participate at anytime.
- Drafts will be deducted from Checking Bank account.
- Simply complete and sign the attached authorization and return it along with a VOIDED check from your checking bank account. Please allow 1 (one) month billing cycle before deduction will begin.
- Debit transmissions will be sent to the bank on the 18<sup>th</sup> of the Month to prevent any late charges. The deduction will be made from your account during this time.
- Your bank statement will reflect the date and amount of your deduction.
- You may terminate this service anytime by written notification to the town. A 1 (one) month billing cycle will apply to terminating this service.

Name: \_\_\_\_\_ Account# \_\_\_\_\_

Water Service Address: \_\_\_\_\_

**Attach Voided Check Here**

I authorize The Town of Salem Water to deduct my monthly payment from my checking account and make it payable to The Town of Salem Water.

Signature (as shown on bank records) \_\_\_\_\_ Date: \_\_\_\_\_

Please attach a VOIDED check with this form. Please read the above Important Information.

**RETURN TO : TOWN OF SALEM WATER DEPT. 5-A PARK AVENUE SALEM, SC 29676**